

## **IU-EVAL**



## A Web-Based Course Evaluation System

### **Frequently Asked Questions**



#### What is IU-EVAL?

IU-EVAL is a web-based electronic course evaluation system. The system was designed by faculty and students at IU South Bend, and has been in use since fall of 2004.

### Which browsers can I use to complete my evaluation?

You can use pretty much any browser. For example: Internet Explorer, FireFox, Netscape, etc.

# Can I accidentally complete two evaluations for the same course?

No, the password that you receive for each class will become invalid once your results are submitted to the system.

## Why do you restrict the period during which I can complete my evaluation?

At IU South Bend, most evaluations become available about two to three weeks prior to the final week and the evaluation period closes right before the final week begins. When necessary, exceptions are made by academic departments. This general practice however, provides for more accurate and standardized results.

#### How do you preserve the anonymity of my comments?

The IU-EVAL system maintains no personal student data. Furthermore, students in class are provided with a randomly generated password. This random password can not be traced back to the student. You should rest assured that your anonymity is protected.

#### What If I lose the password for one of my classes?

You should contact the department secretary for the course.

#### When do professors get to see the result of the evaluations?

At IU South Bend, professors do not receive their course evaluation results until after they have submitted their final grades to the registrar.

#### Do I have to be on campus to complete my evaluation?

No, any computer with a browser and internet access will do.

#### Which is quicker, paper or electronic evaluation?

In general you can complete the electronic evaluation much quicker.

## Why is my evaluation form different from one course to the next?

Each department at IU South Bend has the autonomy to create their own evaluation forms. Some departments even have more than one form; for example one for lecture sessions and another for laboratory.

#### How reliable is the IU-EVAL system?

The system runs on a UNIX operating system and it has been operating non-stop since the summer of 2004. Our server has a battery backup in case of brown-outs and the data is also automatically backed up on a secondary server.

## www.eval.iusb.edu

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